

Dear Parent/Carer

Under normal circumstances, I would be introducing myself as the new head in September, having met all our new year 4s and said a fond farewell to our year 8s. Such is the time we are experiencing that this is not the case.

However, having seen how our staff, leadership team, pupils and parents have all pulled together over the last few months has been incredibly reassuring. I have seen lots of happy faces, heard shouts and laughter, watched videos of our pupils and staff entertaining us, and seen the most amazing photos from those learning from home.

Home support from parents has been great – I know now why the government had a sudden surge in the applications for teacher training recently!! It is not an easy task for parents who are trying to juggle work, home life, family links and the plethora of tasks that arise daily. This has really tested the most patient of parents and we appreciate everything that you have done to help.

I have had a number of questions already, quite understandably, regarding the return in September. I am now able to answer some of those so please refer to the enclosed information. Should any of these arrangements be subject to government change, we will inform parents closer to the re-opening time in September.

Tuesday 1st September:

Wednesday 2nd September:

pick up at 3.20

Thursday 3rd September onwards:
timetable for drop off times

**INSET DAY school closed to pupils
Year 5 only - please drop off at 8.30 and**

All years in school – please refer to the

General Arrangements

- **Pupils will only be allowed into school at their allotted morning drop off slot.**
Parents must adhere strictly to this please
- Please send your child in school uniform on their first day back
- Pupils will be expected to bring **all** their own equipment: a school bag, a pen, pencil, colouring crayons, ruler, reading book and filled water bottles as well as a healthy snack for break and a packed lunch if they are not having a school lunch. We will not be using lockers
- Pupils must not bring PE kit
- Timetables will be given out on their first day
- On days when pupils have PE, they should come in school PE kit with a school blazer; on other days they should wear school uniform

- Pupils will have most of their lessons in their base rooms; staff will move to pupils
- Pupils will largely be taught in their forms but will meet with other forms in the year group at break and lunchtimes
- School dinners will be offered as normal but the lunchtime procedure will be changed to keep year groups separate and allow cleaning between sittings
- The start and end of the day, break and lunchtimes will be staggered to ensure year groups remain separate
- An enhanced cleaning regime will be in place and we will ensure regular hand washing/sanitising takes place during the day

Year	Base Room	Entry	Exit
Year 5	32 (C) 35 (D) 34 (M) 33 (T)	8.30-8.40	15.20
Year 6	1 (C) 2 (D) 6 (M) 7 (T)	8.40-8.50	15.25
Year 7	21 (D) 22 (M) 23 (T) 31 (C)	8.50-9.00	15.30
Year 8	4 (C) 10 (D) 11 (T) 13 (M)	9.00-9.10	15.35

We ask parents not to drive or walk onto the school grounds. Please ring or email the school office if you need to contact us.

If you have arranged to collect your child during the school day, please ring the office from the school gate and a member of staff will walk your child out to you.

If you or any member of your household has any symptoms linked to COVID19, please arrange a test and do not send your child into school.

In addition, please refer to the current guidance provided by the government:

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

I am looking forward to all of our children being back in September and our staff are desperate to see them. We hope that circumstances allow this to go ahead. We are asking for your patience and support to enable us to make the process as stress free as possible for everyone. Please be reassured, that we will make the return to school as safe, welcoming and nurturing as always - the trademark of Woodhouse Academy.

Please contact the school if any of the information is unclear or you still have questions. We will do our best to help.

Kind regards and have a wonderful summer break.

Mrs Farr